

**Minutes of the Virginia Chapter
of the
National Emergency Number Association**

Details: Date: April 27, 2007
 Time: 11:00 am to 12:00 pm
 Place: Sheraton Oceanfront
 2007 Virginia APCO/NENA Spring Conference

Topics Discussed:

- At 11:11 am George Thomas, Chapter President, called the meeting to order.
- **Old Business:** George began the meeting by commenting on the success of the VA NENA's Southwest Outreach Event held at the Southwest Virginia Higher Education Center in Abingdon, VA on August 23, 2006. Don Scott, Lee County 911, was recognized as the recipient of the scholarship to the 2007 Virginia APCO/NENA Spring Conference.
- George commented that NENA was very instrumental in funding and changes in the wireless grants and that over 5 million dollars in grant money had been awarded to the PSAPs.
- Emmy Isbell, Treasurer, reported that the balance was \$15,509.23 and that all large expenditures pertaining to the spring conference had been paid. George asked for a motion that \$10,000.00 of the balance be placed back into a CD. Phil Heins made the motion and Denise Johnson seconded. The motion passed without any objection.
- Sam Keyes, Nominating Committee Chairman stated that Hershel Kreis was running unopposed for Second Vice-President, Susan Rorrer was running unopposed for Secretary and Chris Knights was running unopposed for Treasurer.
- George Thomas thanked Phil Heins for his support during his tenure as the Virginia Chapter NENA President for his support and all other members of the Executive Board that served during his term as President. George asked John Craybill, Northeastern Regional Vice President of National NENA to proceed with the swearing in of the new officers.

Rodney Gentry - President
Denise Johnson - Vice President
Hershel Kreis - 2nd Vice President (absent)
Susan Rorrer - Secretary (absent)
Chris Knights - Treasurer
George Thomas - Past President

- John Crabill complimented the chapter on the Southwest Virginia Outreach event and the TERT program that is being established in Virginia.

- John Crabill encouraged everyone to attend and support the 26th NENA Annual Conference that will be held in Charlotte, NC which will be held June 9 through June 14, 2007.
- Rodney Gentry advised the chapter that the minutes from the last meeting in the fall are posted on the new Virginia NENA website at: www.virginia-nena.org
- Paul Fleshood provided a report on behalf of Angie Reynolds of the VoIP sub-Committee:

VoIP Technical Committee Status Report from TDC 2007

The VoIP Technical Committee currently has three active Working Groups

1) VoIP Location Working Group

- Completed NENA 08-752, NENA Technical Requirements Document for Location Information to Support IP-Based Emergency Services, Issue 1, December 2006
- Completed NENA 08-505, NENA Recommended Method(s) for Location Determination to Support IP-Based Emergency Services Technical Information Document (TID), Issue 1, December 2006
- Focus on Residential IP scenarios

2) Long Term Definition Working Group (i3)

- i3 TRD document (08-751) published
- The i3 spec (Functional and Interface Standards for NG 9-1-1) has been sent out to outside orgs for comments - should have a document ready by 2Q2007
- All documents create the foundation for NG 9-1-1

3) Migratory Definition Working Group (i2)

- No update was provided for this working group

The Committee is primarily working on the technical standards for NG9-1-1

Definition of Next Generation 9-1-1 (NG9-1-1)

NG9-1-1 is the next evolutionary step in the development of the 9-1-1 emergency communications system known as E9-1-1 since the 1970s

NG9-1-1 is a system comprised of managed IP-based networks and associated control and database elements that augment present-day E9-1-1 features and functions and add new capabilities.

The NENA Operations and Technical Committees have formed the **Next Generation Transition Planning Committee (NGTPC)**. This Committee has formed two working groups.

Legacy Baseline Working Group Charter

This working group will enumerate and document starting points to be used in defining transition plans to NG9-1-1 networks. The starting points discussed in the “Areas of Consideration/To Do List for the NG9-1-1 Transition Planning Committee” document may be used as a resource to begin activity. Also NENA issue number 541891 may be used as a source. The working group will consider originating networks (e.g. wireless), emergency services network and PSAP configurations. It should define technical, operational and data management aspects of each network. Since it is expected that the working group will define numerous starting points for each type of network, the working group should prioritize those it feels are the most representative of current deployments.

NG9-1-1 Baseline Working Group Charter

This working group will enumerate and document ending points to be used in defining transition plans to NG9-1-1 networks. “Ending point” is used here to mean the goal to be attained when the transition to NG9-1-1 is reached. I.e. there should be consistency with the NENA i3 architecture. NENA issue number 541891 may be used as a resource for planning. The working group will consider originating networks (e.g. wireless), emergency services network(s) and PSAP configurations. It should define technical, operational and data management aspects of each network. Since it is expected that the working group will define numerous ending points for each type of network, the working group should prioritize those it feels are the most representative of the emergency no services evolution.

These groups are newly formed and have their first session scheduled for Friday May 4th.

This report was prepared for the 2007 Annual Business Meeting of the Virginia Chapter of the National Emergency Number Association by

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(Information contained in this document represents the views of the National Emergency Number Association and does not necessarily represent the views of Verizon Business.)

- **New Business:** Rodney Gentry gave an overview of goals and initiatives for the VA NENA Chapter during 2007 - 2008. He stated that he would like for the VA NENA and APCO chapters to continue with a very close and positive relationship.
- Rodney stated that he would like for the chapter to move forward with other outreach and scholarship events in other regions throughout the state.
- Rodney encouraged the membership on moving forward with becoming ENP certified with NENA. He would like to see this program enhanced and promoted in the Virginia membership.
- Rodney recognized George Thomas as being the committee chairman of the NENA By-Laws Review Committee.

- Rodney recognized Emmy Isbell as being the committee chairman of the Membership Committee.
- Rodney opened the floor for other new business.
- Phil Heins made the motion that authority be given to the Conference Committee to move forward with working on getting new conference rates established. There had been discussion between APCO and NENA Executive Boards of raising the existing conference rates and including additional meals in the registration fee. Wayne Campagna seconded. Discussion followed: George Thomas stated that an MOU would need to be changed. Bill Agee questioned whether a joint meeting would need to be held with APCO. Bill would like to hold a meeting and move forward with the rate changes so they could be enforced at the 2007 Fall Conference. The motion passed to move forward jointly with APCO on rate changes.
- Paul Fleshood presented Haxall Ward an award that recognized her commitment, hard work, steadfast devotion and uplifting spirit in the activities, mission and vision of the Virginia Chapter of the National Emergency Number Association and made the motion that she be awarded a life membership. Emmy Isbell seconded. The motion passed without any discussion:

Mr. President, I have some new business for the Chapter.

I have a resolution I want to submit for adoption by the membership. I will read it now.

WHEREAS the VA Chapter of NENA, better known as VENA is a highly respected state chapter and

WHEREAS there are longtime VENA members who have made outstanding contributions to the VENA Chapter and

WHEREAS there is one such member here today who is retiring from Verizon after a distinguished 33 year career and

WHEREAS she has served VENA and the public safety community faithfully for many years, be it

THEREFORE be it resolved that Haxall Ward, ENP be honored as a lifetime member of VENA with all the rights and privileges as provided thereto.

Mr. President, I move that this resolution be adopted by the membership.

- Phil Heins brought up for discussion the need of getting the word out to the chapter about the duties and responsibilities of the officers in NENA. He stated that there is a need for some sort of program perhaps incorporated within our conference of supplying this information to the membership as there are many talented members in the chapter that would make good candidates in future elections.

- Rodney Gentry stated that he would be working towards getting the chapter incorporated.
- Rodney Gentry presented Emmy Isbell with a gift certificate for her service as the Virginia NENA Chapter's Treasurer 2005-2006, 2006-2007.
- Rodney Gentry recognized Anna Shreves for her past work as Secretary of VENA for 2006, a gift certificate will be sent to her as well. Rodney Gentry also asked that the membership continue to keep her in thoughts and prayers during her medical battle.
- Rodney Gentry presented Phil Heins, Past President, with a plaque commemorating his leadership, devotion and commitment during his tenure as Chapter Past President from 2004 - 2007.
- Rodney asked if there was any other new business and then asked for a motion that the meeting be adjourned. Denise Johnson made the motion to adjourn the meeting and George Thomas seconded.