

## EXECUTIVE BOARD

ERIN D. ELROD, ENP  
PRESIDENT

DENICE MARRS  
1<sup>ST</sup> VICE PRESIDENT

CRAIG SHEETS  
2<sup>ND</sup> VICE PRESIDENT

SHEILA RAGAN  
SECRETARY

JACKIE CARROLL  
TREASURER

ALLAN L. WEESE, ENP  
IMMEDIATE PAST PRESIDENT

## VIRGINIA CHAPTER of NENA



<http://www.virginia-nena.org>

CHERYL BUCHANAN  
DIRECTOR - REGION I

KAREN SMALLWOOD  
DIRECTOR - REGION II

DERRICK RUBLE  
DIRECTOR - REGION IV

KATHLEEN "KATIE" BOONE  
DIRECTOR - REGION V

ALETA COLEMAN  
DIRECTOR - REGION VI

TIFFANY CHAMBERS  
DIRECTOR - REGION VII

## 2013 Virginia NENA Spring Conference Business Meeting May 17, 2013

Erin Elrod called this meeting to order at 10:10 A.M.

Executive Board Introductions

### Secretary's Report

The Fall business minutes has been posted on line and are available for viewing. Motion to approve the minutes and it was second. All members were in favor.

### Treasurer's Report

We went over the treasurer's report. Total amount currently in our bank account and Pay Pal is \$47,975.49. Motion to accept the report and it was second. There was no discussion. All members were in favor.

### Committee Report

#### Grant Committee – Allan Weese

You should have received by now your 911 wireless education approval letter. If not, please contact Lisa Nicholson with VITA on status. There is going to be a few changes with FY15 grant guidelines but it still has to be approved by the wireless board.

#### Bylaws Committee – Allan Weese

There are no changes to this year's bylaws.

#### Conference Committee - Derrick Ruble Chairperson.

Thanked everyone for the positive and negative feedback. Announcement will be going out in the next 30-45 days on next year's conference. We are looking at adding fundraisers and getting our families

involved in activities for next year's conference. We will be reaching out for help to coordinate this in the near future.

**Membership** – Craig Sheets is chairperson.

He reported there are 183 members in Virginia with 62 members who have their ENP's. There is a scholarship available after you completed and passed your ENP (Emergency Numbers Professional). You may be qualified to receive reimbursement for all or part of the testing process.

We now offer group membership and the information is now available on the web.

## **Region Reports**

**Region I** – Cheryl Buchanan

They had a small turn out for their meeting. Discussed ways they could improve attendance at meeting by conducting training. Election was held and a new regional director for region 1 was selected - Arlene Sharpe.

**Region II** – Karen Smallwood

Unable to hold a meeting due to scheduling conflicts with everyone. Still working on ways to get new members involved and active in their region.

**Region IV** – Derrick Ruble

Reiterated how Region IV consist of small PSAP's and it is hard to get everyone together for meetings due to travel and scheduling conflicts. They utilize RPACI meetings for a one on one update. They are looking at conducting a quarterly conference call with everyone in his region. Another idea was creating a quarterly newsletter with updates on what is occurring in their region and sending it out to the PSAP managers.

**Region V** - Kathleen Boone

They had a small turn out for their meeting. An election was held and she has been reelected to continue to serve as the Director at large until 2015. Congratulations to the six people from her region that received their ENP certification. At their meeting, they talked about the upcoming training offered by NENA, CCM program, emerging technology – text to 911 and how to grow their membership.

**Region VI** –Aleta Coleman

Seven members attended their meeting. They had a guest speaker come in and talk about CAD to CAD. At their meeting, they talked about the upcoming conference, 911 goes to Washington and NENA National conference.

**Region VII** – Tiffany Chambers

Did not have any updates

**Region III** – Still looking for a Director for this region.

## **Old Business**

We are now "Incorporated" as of April 2013 and thank you Jackie Carroll and Flora Hezel for all the hard work they did to make this happen.

Update on the ENP study group held by Kaytie Carroll and Michele Surdam from Prince William County, Started out with 13 participants, two had to drop out; out of the seven that took the test, only five passed it. The other four will take the test later this summer.

## **Elections**

The 2013-2014 Virginia NENA Officers are as follows:

- **President – Denise Marrs**
- **First Vice President – Craig Sheets**
- **Second Vice President – Derrick Ruble**
- **Immediate Past President – Erin Elrod**
- **Treasurer – Jackie Carroll**
- **Secretary - Sheila Ragan**
- **Region 1 – Arlene Sharpe**
- **Region 2 – Karen Smallwood**
- **Region 5 – Kathleen Boone**
- **Region 6 – Aleta Coleman**

Motions was made and second it from the floor, everyone voted in favor of the new officers and Barbara Jeager, President of NENA National, swore them in

## **Transition from old president to a new president**

Erin handed over the plaque to Denise as President. Denise presented a plaque to Erin. Denise thanked several people who had influence in her during her career. She advised that her goals for this board as the incoming Virginia NENA's president is first and foremost is to have a good time, learn from one another and teach each other, education, be involved, and conferences are the best for attendees.

## **New Business**

Committee Volunteers

- Bylaws - Allan Weese
- Commercial – Tiffany Chambers
- Conference – Derrick Rubble
- Nominations – Erin Elrod
- Membership – Craig Sheets
- Technology – still looking for a volunteer

Barbara Jeager, NENA National President gave an update on some of the initiatives going on in NENA National. NENA is now the newest member of American National Standards Institute Accreditation Body. This means that they can now approve standards without having to go through APCO.

## **Upcoming events**

NENA Conference International in Charlotte, N.C. June 15-20, 2013

APCO NENA Interoperable conference will be held in Roanoke from October 29- November 1, 2013

## **Adjournment**

Motion to adjourn the meeting, seconded, all in favor and the meeting was adjourned at 11:15 A.M.