

**EXECUTIVE BOARD**

**KATHLEEN BOONE**  
PRESIDENT

**CAROL STARCHER**  
1<sup>ST</sup> VICE PRESIDENT

**JASON MALLOY**  
2<sup>ND</sup> VICE PRESIDENT

**SHEILA RAGAN**  
SECRETARY

**JACKIE CARROLL**  
TREASURER

**DERRICK RUBLE**  
IMMEDIATE PAST PRESIDENT

**VIRGINIA CHAPTER of  
NENA**



<http://www.virginia-nena.org>

Vacant  
DIRECTOR - REGION I

**KAREN SMALLWOOD**  
DIRECTOR - REGION II

Vacant  
DIRECTOR - REGION III

Vacant  
DIRECTOR - REGION IV

Vacant  
DIRECTOR - REGION V

**ALETA COLEMAN**  
DIRECTOR - REGION VI

Vacant  
DIRECTOR - REGION VII

**2018 Virginia NENA Spring Conference Business Meeting May 11, 2018**

Kathleen Boone, President, called this meeting to order at 10:50 a.m. Kathleen introduced the NENA Board members that were present.

**Secretary's Report**

The Fall business minutes were posted to the web for review. Craig Sheets made a motion to approve the minutes as posted, seconded by Jackie Carroll. All members were in favor.

**Treasurer's Report**

Jackie Carroll, Treasurer, went over the Treasurer's Report. We have \$69,842.69 in the bank account. We still have to pay the hotel for this conference and a few outstanding bills. We have 2 CD's – \$10,079.07 and \$10,051.61. Totaling \$89,973.42. In June, we will be moving the 2 CD's into a savings account.

The State Corporation Commission dues has been paid, along with, \$1,500.00 to our insurance company. Craig Sheets made a motion to approve the report, seconded by Jason Malloy. All members were in favor.

**RAC Update**

Jason Malloy, NENA's representative on the RAC committee, who is serving in the role of Vice Chair, gave a brief update on the progress of the committee. The committee has been working on the Minimum Training Best Practice for the Commonwealth. They have been working with VDEM to put together a template for a Continuity of Operation Plan (COOP). This will help the agency develop their own plan; use what you need, discard what you do not.

**Minimum Training**

They have the first part of that document completed, Knowledge Skills and Abilities for various positions within a PSAP. They have broken that document into several sections: Administrative, Operation and

Technical functions. They still have two more areas to complete. Once completed, it will be rolled into the best practice document.

### **Regional Directors Report**

Region VI – Aleta Coleman

A meeting was held on March 19 via conference call. Eight members attended. Discussed the upcoming NENA and APCO conferences. An election was held for the region; Aleta was nominated again for the position and she accepted.

No other reports.

### **Old Business**

#### **Bylaw Update**

The bylaws were sent to NENA National for review/approval. They have been approved by the NENA National Board, and have been posted to the Web. Some of the changes in the bylaws are: remove the 2<sup>nd</sup> Vice President position and have a Vice President; eliminate the 7 - Regional Directors and have 3 Directors-At-Large and change the wording for when the bylaws change that they can be voted on. Currently, it states changes can only be voted on at the Spring Conference.

Craig Sheets made a motion to approve the bylaw changes as posted, seconded by Jada Lee. All members were in favor.

### **New Business**

The NENA chapter Board meeting was held on Wednesday May 9<sup>th</sup>. The election results were certified. The new Board was sworn in at opening ceremony on May 10.

The NENA Board members for 2018/2019 are:

President – Carole Starcher  
First Vice President – Jason Malloy  
Second Vice President – Joseph Murphy  
Immediate Past President – Kathleen Boone  
Region II – Karen Smallwood  
Region VI – Aleta Coleman

Prince William County is leading the charge in obtaining Vanity 9-1-1 plates. They have to obtain 450 signature from people who are committed to purchasing the license plate. A link will be displayed on the web site with information on the initiative and email address directly to Director Eddie Reyes.

Erin Malloy- Winchester will be hosting a CMCP course March 4-8, 2019 at their center.

### **Transition from Old President to New President**

Kathleen Boone handed over the plaque to Carole Starcher as President. Carole presented a plaque to Kathleen.

Carole advised she is going to put her best foot forward to get involved. She thanked everyone who supported her in this journey.

There were 177 people in attendance at the conference and 25 attended the pre-conference class.

### **Adjournment**

Jackie Carroll made a motion to adjourn the meeting, seconded by Karen Cardwell; all were in favor and the meeting adjourned.